

INTERNSHIP OPPORTUNITY SELECTUSA

U.S. Department of Commerce
Washington, DC

INVESTMENT PROMOTION INTERNSHIP

ABOUT SELECTUSA

Established by the President in 2011, SelectUSA is the first-ever government wide program to encourage, facilitate, and accelerate business investment in the United States by foreign firms. In an era of global capital mobility, the United States faces increasing competition for attracting and retaining the industries and jobs of the future. SelectUSA's mission is to help support business investment to create jobs, spur economic growth, and promote American competitiveness.

SelectUSA coordinates existing resources and functions within the U.S. Department of Commerce and across relevant federal departments and agencies. The program promotes and facilitates investment by providing services to investors and U.S. economic development organizations. SelectUSA leverages activities such as White House roundtable events, roadshows, and our annual Investment Summit to support investment promotion. To learn more about our services, please visit www.selectusa.gov.

INTERNSHIP DUTIES AND QUALIFICATIONS

SelectUSA has vacancies for unpaid internships in Washington throughout the year on a semester basis. This is an excellent opportunity for students to gain valuable experience and insight into business investment in the United States, international capital flows, and U.S. investment policy. Duties will range across all aspects of the operation, including handling incoming investor inquiries; significant assignments in research, writing, and economic analysis; generation of reports, PowerPoint presentations, talking points, and briefing materials for U.S. government officials; and other related administrative and research activities.

Candidates should have a strong interest in international investment and trade, international relations, and/or economics; excellent attention to detail; ability to work independently; strong research, writing, and computer skills; authorization to work in the United States; and current enrollment in an undergraduate or graduate school program.

Priority will be given to candidates who are available full time (35-40 hours per week), but part-time hours may be considered on an exceptional basis.

TO APPLY

Please send your cover letter and resume as one combined PDF attachment to SUSAinternships@trade.gov and include your first and last name in the file name. In your cover letter, please include your dates of availability and specifically address your interest in SelectUSA, how you would help support SelectUSA's mission, and how this internship aligns with your future goals. Additionally, if you are interested in a particular geographic region, kindly note it. Applications without cover letters will not be considered.

DEADLINE

Applications are accepted on a rolling basis for spring, summer, and fall semester internships, with the following 2016 deadlines:

Summer (May-August)
Fall (September-December)
Winter (January-May)

Deadline: March 18
Deadline: August 1
Deadline: November 27